

Hokkaido University
Program for Leading Graduate Schools
“Fostering Global Leaders in Veterinary Science for Contributing to One Health”
Guidelines for Scholarship Holders

Japanese follows after English (和文は英語の後にあります)

1. Purpose of Scholarship

This scholarship by the Program for Leading Graduate Schools called “Fostering Global Leaders in Veterinary Science for Contributing to One Health” (selected in FY 2011) grants a scholarship to excellent students admitted into this program to ease their financial burden and anxiety and help them concentrate on their studies. This scholarship helps them become global leaders in veterinary science who can contribute to maintaining the health of humans and animals and protect the ecosystem with their expertise. With this purpose in mind, students should make a serious effort to dedicate themselves to their studies while maintaining an attitude suitable to that of a scholarship holder.

2. Scholarship Period

As a general rule, this scholarship is granted to you on an academic year basis.

The scholarship from fiscal year 2018 has not been decided (due to the end of grant of Leading Program).

3. Allowance of Scholarship and Payment Method

Each eligible international student will be made to your bank account once a month. Monthly allowance will be informed separately.

4. Announcement of Scholarship Holders

The names, academic years, and laboratories of holders of this scholarship are announced on the program website.

5. Responsibilities of Scholarship Holders

5-1) Participation and cooperation in events and educational/research activities relating to this program

You are required to participate and cooperate in events and educational/research activities hosted by or related to this program.

5-2) Submission of attendance report

Once you start receiving this scholarship, you are required to submit a monthly attendance report (in the attached form) to the Leading School Section, International Affairs Office by the end of each month.

5-3) Eligibility screening

Once you start receiving this scholarship, you are required to pass the eligibility screening process by submitting an eligibility screening application (in the attached form) by the end of each academic year. You will also be informed of further details about this application by the Leading School Section, International Affairs Office.

6. Restrictions on Holders of Other Scholarships

You are **not eligible** for this scholarship if you are a recipient of any of the following:

- 1) Research Fellowship for Young Scientists of the Japan Society for the Promotion of Science
- 2) a scholarship from the Japan Student Services Organization
- 3) a study grant from the Japan Student Services Organization
- 4) a scholarship for international students granted by a foreign governmental agency (if subject to restrictions on receiving multiple scholarships at the same time).

Or, 5) an international student sponsored by the Ministry of Education, Culture, Sports, Science and Technology

As a general rule, you are not allowed to earn income by working part-time. However, TA, staff veterinarian and other work that is directly related to graduate study will be considered upon approval by the Program Coordinator.

7. Suspension of Scholarship

If you fail to fulfill your responsibilities as a scholarship holder, your scholarship may be suspended. If the eligibility screening finds problems with your attendance record, academic performance or the like, then your scholarship may also be suspended. If you fall under any of the persons listed in “6. Restrictions on Holders of Other Scholarships” after the start of the scholarship period then your scholarship will be suspended.

8. Repayment or Return of Scholarship Funds

This scholarship is granted to you without repayment obligations. However if you commit any act that deviates significantly from social norms during the scholarship period, then you may be requested to return your scholarship as you are no longer eligible for it.

9. Miscellaneous

This scholarship aims to help graduate students concentrate on their studies without financial burden or anxiety. Once you start receiving this scholarship, you are thus expected to work hard toward a higher academic level and continuously apply for the Research Fellowship for Young Scientists of the Japan Society for the Promotion of Science or any other similar program so that you can enroll in such programs.

10. Required Procedure before Receiving the Scholarship

You are required to submit the following documents to the Leading School Section, International Affairs Office, Graduate School of Veterinary Medicine:

- 1) Notice of Agreement
- 2) Bank transfer application
- 3) Copy of your bankbook
- 4) Copy of your student identification card

11. Documents to Submit during the Scholarship Period

- 1) Attendance report

Once you start receiving this scholarship, you are required to submit monthly attendance reports to the Leading School Section (VETLOG) by the end of each month.

VETLOG

<https://vetlog.vetmed.hokudai.ac.jp>

Enter your ID and password for ELMS (students) or SSO(faculty).

- 2) Eligibility screening

Once you start receiving this scholarship, you are required to pass the eligibility screening process by submitting an eligibility screening application by the end of each academic year. You will be also informed of further details about this application by the Leading School Section, International Affairs Office.

12.

Others

The scholarship holders have to file final income tax return (KAKUTEISHINKOKU) according to the tax laws and regulation in Japan.

Hokkaido University

Program for Leading Graduate Schools

“Fostering Global Leaders in Veterinary Science for Contributing to One Health”

Make Inquiries about these Guidelines to:

Leading School Section, International Affairs Office, Graduate
School of Veterinary Medicine

Extension number: 9545

E-mail: leading@vetmed.hokudai.ac.jp

Attendance Report

This is my attendance status of (Month) (Year).

Name of scholarship holder		Laboratory	
Date submitted	(Month) (Day), (Year)		
Attendance status for this month	Attendance to lectures, practices, or activities supported by Leading Program		
	Research Progress/Results		
	Others		
Receipt of scholarship	<input type="checkbox"/>	I have received the scholarship.	<input type="checkbox"/> I have not received the scholarship.
	Date: (Month) (Day), (Year) Scholarship holder's name: Your supervisor's name:		

You are required to submit this attendance report to the Leading School Section, International Affairs Office (VETLOG) by the end of each month.

Hokkaido University
Program for Leading Graduate Schools
“Fostering Global Leaders in Veterinary Science for Contributing to One Health”
Eligibility Screening Application for Scholarship Holders

Eligibility Screening Application

I hereby apply for scholarship eligibility for the next period (from [Month] [Year] to [Month] [Year]) and append the required documents.

Name of applicant		Laboratory	
Describe in detail your attendance status, research progress, and research results during the scholarship period (enlarge this space if needed).			
Applicant's name	Date: (Month) (Day), (Year) Scholarship holder's name:		

You are required to submit this eligibility screening application along with a research activity report to the Leading School Section (VETLOG).

Hokkaido University
Program for Leading Graduate Schools
“Fostering Global Leaders in Veterinary Science for Contributing to One Health”
Eligibility Screening Application for Scholarship Holders

Declining Form of Scholarship

I hereby decline scholarship eligibility for the next period (from [Month] [Year] to [Month] [Year]) and append the required documents.

Name of applicant		Laboratory	
Reason for declining			
Applicant's name	Date: (Month) (Day), (Year) Scholarship holder's name:		

You are required to submit this declining form along with a research activity report to the Leading School Section (VETLOG).

Research Activity Report

Applicant name:	Academic year:
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Describe your research activities during the period.

1.	<p>Original papers and books: the names of all the authors, the title of the paper or book, and the name, volume, pages, and publication year of the magazine</p> <p style="color: blue;">Example of original paper: Song C.-H., Honmou, O., Furuoka, H. and Horiuchi, M. Identification of chemoattractive factors involved in the migration of bone marrow-derived mesenchymal stem cells to brain lesions caused by prions. J. Virol., 85: 11069-11078, 2011 (Delete this example when you submit this report.)</p> <p style="color: blue;">Example of book: Horiuchi, M., Medical Virology (Takada, K. (Ed.)), Slow Virus Infection and Prion Disease, pp. 437–449, 2009, Nankodo. (Delete this example when you submit this report.)</p>
2.	<p>Conference presentations (place a circle before the leading speaker’s name): the names of all the authors, the title of the presentation, and the name, date, and location of the conference</p> <p style="color: blue;">Example of international conference: ○Sassa, Y., Yamasaki, T., Hasebe, R., and Horiuchi, M. Characterization of prion infection in differentiated mouse neurospheres. Prion2011 Montreal, Canada, May 17-19, 2011. (Delete this example when you submit this report.)</p> <p style="color: blue;">Example of domestic conference: ○Yamasaki, T., Suzuki, A., Hasebe, R., and Horiuchi, M. Changes in the intracellular localization of PrPSc by clathrin-mediated endocytosis inhibitor treatment. 58th Conference of the Japan Society for Virology, Tokushima, November 7, 2010. (Delete this example when you submit this report.)</p>
3.	<p>Prizes from academic societies: the name of the prize winner, the name of the prize, the title of the work winning the prize, the name of the academic society, and the date the prize was received</p> <p style="color: blue;">Japanese Society of Veterinary Science Promotional Prize, Molecular epidemiological analysis of rabies virus, Japanese Society of Veterinary Science, March 29, 2011. (Delete this example when you submit this report.)</p>
4.	<p>Other achievements worth special mention</p>

Enlarge the space if necessary.

北海道大学
博士課程教育リーディングプログラム
「One Health に貢献する獣医科学グローバルリーダー育成プログラム」
奨励金受給者のガイドライン

1. 奨励金支給の目的

博士課程教育リーディングプログラム「One Health に貢献する獣医科学グローバルリーダー育成プログラム」（平成 23 年度採択）の趣旨に則り、本プログラムに選抜された優秀な学生が、高度な専門性をもって動物とヒトの健康維持および生態系の保全に貢献できる獣医科学グローバルリーダーとして活躍する人材となるために、経済的な負担と不安を軽減し、大学院学生が学業に専念できるよう奨励金を支給するものです。この理念を肝に銘じ、奨励金受給者として相応しい態度で学業に専念しなければなりません。

2. 支給期間

原則会計年度単位とします。**平成 30 年度以降は未定です（LP 補助事業期間終了後のため）。**

3. 支給方法

受給者の銀行口座に振り込みます。支給額については別途連絡します。

4. 公表

本奨励金の受給者はリーディングプログラム HP 上で、氏名・学年・所属研究室を公表します。

5. 受給者の責務

5-1) リーディングプログラムに関連する行事ならびに教育研究活動などへの参加協力

奨励金受給者はリーディングプログラムが主催あるいは関連する行事ならびに教育研究活動などへの参加協力の責務があります。

5-2) 修学状況報告書の提出

奨励金の受給開始後、毎月末に修学状況報告書（別途様式）を VETLO より提出すること。

VETLOG

<https://vetlog.vetmed.hokudai.ac.jp>

Enter your ID and password for ELMS (students) or SSO(faculty).

5-3) 受給資格審査

受給開始後、会計年度末毎に受給資格審査申請書（別途様式）を提出して受給資格審査を受けること。申請書の提出については、国際連携推進室・リーディング大学院担当から連絡します。

6. 重複支給等の制限

学術振興会特別研究員、日本学生支援機構奨学金貸与者、日本政府文部科学省による国費外国人留学生、日本学生支援機構学習奨励費、海外政府機関等が支出する留学生向けの奨学金のうち他の奨学金等の重複受給が制限されている奨学金の受給者、などは本奨励金を受給

することができません。また、本奨励金受給者は、原則としてアルバイトにより収入を得ることはできません。

7. 支給の停止

受給者の責務を怠った場合、奨励金の支給を停止することがあります。また、受給資格審査により修学状況および成績等に問題があると認められた場合、奨励金の支給を停止することがあります。本奨励金支給開始後に、「4. 重複支給等の制限」に該当する事項が派生した場合は、奨励金の支給を停止します。

8. 返済および返還

本奨励金は給付型につき返済の義務はありません。ただし、奨励金支給期間中に社会規範を著しく逸脱する行為等を行った場合には、受給資格不適格と判断し奨励金の返還を求める場合があります。

9. その他

本奨励金は、経済的な負担と不安なく大学院学生が学業に専念できるための支援ですが、受給に甘んじることなく、支給開始後も、より高いレベルを目指して学業に励み、**学術振興会特別研究員**あるいはこれに類似する制度に採用されるよう、**継続してこれらの制度に応募すること求めます。**

10. 支給開始までに必要な事務手続き (継続の場合、下記は必要としません)

以下の書類を「獣医学研究科・国際連携推進室・リーディング大学院担当」まで提出して下さい。

- 1) 誓約書 (継続の場合は不要)
- 2) 口座振込申込書 (")
- 3) 通帳のコピー (")
- 4) 学生証のコピー (")

11. 支給期間中に必要な提出書類

1) 修学状況報告書の提出

奨励金の受給開始後、毎月末に修学状況報告書を **VETLOG** にて提出すること。

VETLOG

<https://vetlog.vetmed.hokudai.ac.jp>

Enter your ID and password for ELMS (students) or SSO(faculty).

2) 受給資格審査

受給開始後、会計年度末毎に受給資格審査申請書を提出して受給資格審査を受けること。申請書の提出については、国際連携推進室・リーディング大学院担当から連絡します。

12. その他

奨励金は雑所得となるため課税対象となります。従って、所得税が源泉徴収される他、2年目以降は住民税の課税対象となります。

「One Health に貢献する獣医科学グローバルリーダー育成プログラム」

[本件に関する問い合わせ先]

獣医学研究科：国際連携推進室・リーディング大学院担当
内線 9545 E-mail : leading@vetmed.hokudai.ac.jp

北海道大学
博士課程教育リーディングプログラム
「One Health に貢献する獣医科学グローバルリーダー育成プログラム」
奨励金受給者修学状況報告書

修学状況報告書

平成〇〇年〇月の修学状況を以下の通り報告致します

奨励金受給者氏名			所属教室	
提出年月日	平成〇〇年〇月〇〇日			
当該月の修学状況				
奨励金受領確認欄	<input type="checkbox"/>	受領しました	<input type="checkbox"/>	受領していません
	平成 年 月 日 奨励金受給者 氏名 : 指導教員 氏名			

毎月月末までに、国際連携推進室・リーディング大学院担当まで VETLOG で提出すること

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奨励金受給資格審査申請書

受給資格審査申請書

次期（平成 年 月～平成 年 月）の奨励金の受給を希望するので、受給資格審査を申し込みます。

申請者氏名		所属教室	
奨励金受給期間の 修学状況、研究の 進捗状況、研究成 果等を詳細に記載 すること（必要に 応じて欄を広げて 記載すること）			
申請者名	平成 年 月 日 奨励金受給者：		

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「One Health に貢献する獣医科学グローバルリーダー育成プログラム」
奨励金受給辞退届

受給辞退届

次期（平成 年 月～平成 年 月）の奨励金の受給については、以下の理由により辞退いたします。

申請者氏名		所属教室	
辞退理由 (他の奨学金を受給している等)			
申請者名	平成 年 月 日 奨励金受給者：		

研 究 活 動 調 書

申請者氏名：	学年：
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当該期間内の成果等について記入すること

<p>1. 原著論文および著書：全著者名，題目，雑誌名・巻号・ページ・発行年</p> <p>原著論文記入例：Song C.-H., Honmou, O., Furuoka, H. and Horiuchi, M. Identification of chemoattractive factors involved in the migration of bone marrow-derived mesenchymal stem cells to brain lesions caused by prions. J. Virol., 85: 11069-11078, 2011（提出時には削除して下さい）</p> <p>著書記入例：堀内 基広 医科ウイルス学(高田賢蔵 編) スローウイルス感染症とプリオン病 pp437-449, 2009 南江堂（提出時には削除して下さい）</p>
<p>2. 学会発表（筆頭演者に○を付ける）：全著者名，題目，発表学会名・開催日時・場所</p> <p>国際学会記載例：○Sassa, Y., Yamasaki, T., Hasebe, R., and Horiuchi, M. Characterization of prion infection in differentiated mouse neurospheres. Prion2011 Montreal, Canada, May 17-19, 2011.（提出時には削除して下さい）</p> <p>国内学会記載例：○山崎剛士、鈴木章夫、長谷部理絵、堀内基広 クラスリン依存性エンドサイトーシス阻害剤処理による PrPSc の細胞内局在の変化 第 58 回日本ウイルス学会 徳島 2010 年 11 月 7 日（提出時には削除して下さい）</p>
<p>3. 学会賞など：受賞者名，受賞の名称，受賞タイトル，授与団体，受賞日</p> <p>日本獣医学会奨励賞，狂犬病ウイルスの分子疫学的解析，日本獣医学会，平成 23 年 3 月 29 日（提出時には削除して下さい）</p>
<p>4. その他（特筆すべき事項があれば記載して下さい）</p>

必要に応じて欄を広げて下さい