

Checklist for The Entrance Examination for International Students
Please put "✓" in the left hand side cell and submit with other application forms

Name _____			
✓	Documents	Submit	Remarks
	Form A: Application form	Original	
	Form B: Curriculum vitae	Original	Two sided printing is required
	All past official academic transcripts	Original	For undergraduate and/or postgraduate studies in the university
	Certified photocopy of Bachelor's and/or Master's degree certificate, or original copy of graduation certificate letter from the university	Original	Indicates or promising the expected graduation date
	Form C: Documents for the applicant qualification screening	Original	If applicable
	Form D: Research plan	Original	
	Form E: Career plan after graduation from the Graduate School	Original	
	Form F: Evaluation report from the expected supervisor	Original	
	Form G: Report on scientific and academic activities	Original	
	Two letters of recommendation to the President of Hokkaido University	Original	Letter 1: Letter <u>to the President of Hokkaido University</u> by the Dean or Head of the institution/employing body. Letter 2: Letter <u>to the President of Hokkaido University</u> by the applicant's supervising professor, other teaching staff, or a supervisor in the employing body who has knowledge of applicant. Information about the applicant's educational excellence with the details (e.g. GPA, ranking in his/her university, received awards) should be included.
	Form H: Short essay of approximately 1,200 words	Original	
	Form I: English proficiency	Original	
	English score Certificate	Refer to the right column	A minimum TOEFL iBT score of 55 or an equivalent score from other English tests (within 2 years before the date of the Entrance Examination) is required for application. *Applicants who are from native English spoken countries or countries using English as official language are not required to be certified.
	Photocopy of Passport or Certificate of citizenship or proof of residence in the applicant's home country	Original	
	Three photographs taken within the last six months (two 30mm × 25mm and one 40mm × 30mm) (for App form, Student Card and Application for Certificate of Eligibility)	Original	Taken in last six months, upper front figure of the applicant without a hat/cap should be supplied in an envelope. On the reverse side of each photo, name and nationality of the applicants should be indicated.
	Form J: Medical certificate	Original	officially issued by medical professionals: in format In the latest six months before submission
	Summary of Bachelor's and/or Master's thesis, consisting of less than 2,000 words	Original	

<Final Check>

✓	
	I wrote my name the same as my passport on the documents.
	I entered my name with capital letters on the application forms.
	I was born after 2 April, 1984 (for applicants who intend to apply for the <u>WISE Program Scholarship in this application</u>).
	I fulfill educational background criteria in 5-1 of guidelines.
	I prepared two recommendation letters according to the instructions above.
	I attached certified Japanese or English translations with official seal for documents written other than Japanese or English.
	I didn't use staples to bind documents.

This checklist must be submitted.