

General Information & Guideline

General Information

Registration

You do not need submit any registration form, just tell your name at the desk of the lobby of Conference Hall, Veterinary Medicine from **8:45 to 9:15** on September 19 (wed). You will have a programme & abstract, name card and information.

Accommodation in Sapporo for the invited speakers

Sapporo Aspen Hotel

Address/ 5, Kita8-jyo Nishi4-chome, Kita-ku, Sapporo, Hokkaido 060-0808 Japan

Phone +81 11-700-2111

FAX +81 11-700-2002

http://www.aspen-hotel.co.jp/english/

General Guideline for Oral presentation

Oral presentation

- The laptops running Windows 7 Professional operating system, with MS Office 2010 and Macintosh OS 10.7 operating system, with MS Office 2010 will be equipped.
- You can have your presentation in your own personal laptop if you use "moving images" or special programs included in your Power Point.
- Please keep the time for the presentation to ensure smooth proceedings.
- Please bring your presentation loaded in USB thumb drive (flash disk) or CD-ROM at the registration desk in the morning of Sept. 19.

【Keynote lectures】

Keynote presentations for Dr. Jonna Mazet and Dr. Takema Fukatsu are allocated 60 min including discussion.

(Dr. Jonna Mazet and Dr. Takema Fukatsu do not need to prepare poster presentation).

【9 Invited speakers (Oral presentation)】

Oral presentation for invited speakers is allocated 25 min including discussion.

Kindly prepare poster presentation too.

【10 speakers from Hokkaido University】

Oral presentation for 10 speakers from Hokkaido University is allocated 25 min including discussion.

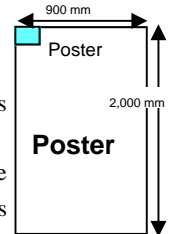
Note: All participants (including invited and oral presenters from Hokkaido University except Keynote presenters) should prepare poster.

However, invited and oral presenters from Hokkaido University do not need prepare "One minute presentation (flash talk)".

General Guideline for Poster Presentation

Poster Presentation

- Each board size is 900 mm W x 2,000 mm H
- A0 size: 841 mm x 1189 mm may be appropriate if you prepare your poster as a single sheet.
- Boards with Poster No. card (147 mm W x 105 mm H) and pushpins for poster setup will be provided.
- Each poster will be provided a poster number as indicated in the Programme & Abstract booklet.
- Poster is to be mounted from 8:45 to 9:15 in the morning of Sept. 19 at Poster presentation Venues as below.
- Poster is to be removed after the seminar on September 20.



Poster Presentation Venue: Entrance Hall

		O-1	O-3	O-5		O-7	O-10			
		O-12	O-14	O-16		O-19				

Poster Presentation Venue: Lecture Room 2

	P1-1	P1-2	P1-3	P1-4	O-8	O-4	P1-7	P1-8	P1-9	O-17
	O-9	P1-5	P1-6	O-2	O-18	P1-10	P1-11	P1-12	P1-13	P1-14
	O-11	P2-9	P2-10	P2-11	P2-12	O-15	P2-1	P2-2	P2-3	P2-4
			O-13	P2-13	P2-14	P2-5	P2-6	P2-7	P2-8	O-6

One minute presentation (flash talk) by 28 poster presenters from Hokkaido University

Flash talk will be held on September 19 (16:10-16:50) at Conference Hall.

The presentation should be within one minute. Please prepare one ppt slide by September 9 and send it to GCOE office by E-mail.

【One minute presentation (Flash talk) の進め方】

- 1) 一人あたりの持ち時間は70秒とする(約60秒発表)。
- 2) 全ての発表者は次演者待機場所に発表順に一列に並んでください。
- 3) 座長は名前と所属だけを紹介し、呼ばれたら1名ずつ壇上上がり、スライド1枚、約60秒間で発表を行う。
(残りの10秒は発表者の移動と座長による発表者紹介の時間とする。また、この場で討論の時間は無い。)